

Board Meeting Minutes  
July 22, 2014  
5:00 – 7:00 p.m.  
Bethesda Corporate Building

Present: Melissa Reinwald, Tara Husemann, Mack Lane, Tammy Meyer, Bob Davis, Louise Gratton, Mike Previte

Not Present: Julie Rusch, Bob Gregg, Amy Paulsen, Tiffany Groffy

**May Minutes - Review and approve:**

*Louise motioned to approve, Tammy seconded, all in favor, none opposed, motion carried*

**Chair Updates (forwarded in advance) – questions/further discussion:**

*No further discussion*

**Board Member Orientation PowerPoint:**

*Reviewed PowerPoint*

**June Social – pictures – follow up?:**

*Mike Previte has some pictures, will forward to the board for help in identifying people in pics  
Received newsletter template from Jenny Emann, will include pics in next newsletter*

**Training/Transition Plan:**

*All new board members felt they received sufficient training!*

**Non-Profit Mentor Program Update:**

*Working with Rainbow Hospice staff to schedule meetings. Initial plan was to have a meeting in July, August and September but we will have to adjust since Rainbow Hospice could not schedule anything in July.*

**Revisit Associated Bank accounts:**

*Board discussed staying with Associated versus moving to Ixonia Bank. Items discussed included multiple locations and online banking. Tammy moved to keep Associated Bank, Mike seconded, all in favor, none opposed, motion carried.*

**Revisit Board Meeting schedule (3<sup>rd</sup> Tuesday of the month???):**

*Board discussed keeping the same board meeting schedule or making changes. Decision was to keep board meetings the same – 3<sup>rd</sup> Tuesday of the month at 5:00 p.m. August meeting will remain at Bethesda but location could change in the future.*

**Post Office Process:**

*This agenda item was tabled until the August board meeting- Julie and Amy are key players and were not in attendance.*

**At-Large Letter Mailing:**

*Tammy will have a draft ready by the end of the week. She's been waiting for a response from SHRM as to the recipients of the letter.*

**Year End Survey Results:**

*Mack went through the highlights of the year-end survey done. Best day for chapter meetings remains Tuesday mornings. Preferred location was Watertown by 2 people but overall a variety was indicated.*

**New Program Year Proposal:**

*Mack will send out his draft schedule for the upcoming program year.*

**Summer Program Update:**

*Mack let the group know the summer program was on track.*

**Chapter Calendar:**

*Board went through the draft chapter calendar for the year. Will continue to review at each board meeting.*

**Group Picture:**

*Would like to get the whole board together for a group picture. We've done this in the past and provided a blurb to the local newspaper and chambers.*

**Chair Updates:**

President: *Looking forward to the State Leadership Conference August 7-8*

President Elect/SHRM Foundation Director: *N/A*

Communication: *Working on website, LinkedIn, membership update, events page on website*

Programming: *Working on schedule for the year, summer program*

Membership: *Working on the mass mailing*

Legislative: *N/A*

Treasurer: *N/A*

Sponsorship: *Talked to the GMA SHRM sponsorship person for ideas, working on getting some corporate partners, got the SHRM State Council vendor list for names, putting together a draft letter*

Certification: *Keeping up with SHRM/HRCI certification, attended a conference call on 7/10*

Workforce Readiness/Diversity: *Talked to the Director of Diversity at WCTC, thinking about doing a video on diversity*

Secretary: *N/A*

Student Liaison: *N/A*

**Next Meetings:**

*Chapter Meeting: Summer Program on August 14*

*Board Meeting: August 19*

**Adjourn:**

*Mike made a motion to adjourn, Tammy seconded, all in favor, none opposed, motion carried*